

Part I  
 Item No: @  
 Main author: Richard Burbidge  
 Executive Member: Councillor Roger Trigg  
 Not Ward Specific

WELWYN HATFIELD BOROUGH COUNCIL  
 ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE – 4 APRIL 2016  
 REPORT OF THE DIRECTOR (GOVERNANCE)

ACTIONS STATUS REPORT

**1 Executive Summary**

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the meeting on 25 January, those responsible for completing each action and their current status.

**2 Recommendation(s)**

2.1 That Members note the status of actions which were identified at the 25 January meeting of the Committee.

Minute	Action	Responsible	Status/ Date Completed
44.	<p><u>Environment Services 2<sup>nd</sup> Quarter and Customer Satisfaction 2015/16:</u></p> <p>It was agreed that consideration be given to a revision to the present arrangement for missed bins so that households whose bins had been missed be issued with 3 rather than 2 sacks and that steps be taken to ensure that assisted collections were given top priority when returns to missed bins were required.</p>	Head of Environment	This work is ongoing as part of the actions Serco are putting in place to reduce missed waste collections
45.	<p><u>Tree Pests and Diseases:</u></p> <p>It was agreed that tree pests and diseases be added to the Planning Service Risk Register and Planning Service Business Continuity Plan.</p>	Head of Planning	This risk will be added to the new TEN system and to the Planning Continuity Plan when it is updated later this year.
46.	<p><u>Revised Fees for Hackney Carriage and Private Hire Vehicles:</u></p> <p>It was agreed that the proposed revised fees be advertised by placing a notice in the Welwyn Hatfield Times setting out the variation</p>	Head of Public Health and	Advert placed and period for objections has

	proposals and specifying the period for objections and the manner in which they could be made and by placing a copy of the notice in the Council offices reception.	Protection	commenced
47.	<p><u>Consultation on the Review of Animal Establishments Licensing in England:</u></p> <p>It was agreed that a response to the review be made by the Head of Public Health and Protection in consultation with the Chair and Vice Chair of the Committee and the Cabinet member for Governance by the deadline of 12 March 2016.</p>	Head of Public Health and Protection	In progress and on target to meet deadline
51.	<p><u>Energy Centre – University of Hertfordshire Site:</u></p> <p>It was agreed that the Head of Planning be asked to check if conditions attached to the planning permission for the Energy Centre were being observed.</p>	Head of Planning	